

Catawba County Emergency Medical Services

Flying the Flags

This policy covers the manner in which flags should be flown and maintained at bases having county owned flag poles.

- Bases must fly both the American and County flags.
- Lighted Flag Poles:
 - Flags will be flown 24 hours per day, 7 days per week, except in inclement weather.
 - Weekly checks will be made on Friday nights to verify that the floodlights are working properly.
 - If lights become inoperative at any time, base personnel will follow the guideline for unlighted flagpoles.
- Unlighted Flag Poles:
 - Flags should be raised as close to sunrise as possible and then lowered each day as close to sunset as possible.
 - On days that weather is inclement, flags should not be flown.
- Flags should be folded and stored **appropriately** when not in use.
- If a flag is damaged or badly worn, a new one should be requested from Maintenance by using the appropriate form.
- Flags will be flown at half-mast only when authorized by County administration.